

Salem Public Library Foundation Sprinkles Grant Application

September 2023 for FY 2023-2024

The Foundation is eager to provide financial support to fund staff-led experimental or pilot projects, programs, and services for the Salem Public Library.

GOAL: To test ideas, allow thinking outside the box, and support trial activities that go above and beyond the crucial, or required elements needed to run the Library. We want to fund the “sprinkles on the cake”- fun, insightful, risky, unproven, innovative, and creative projects which library staff may not otherwise be able to launch. Our desire is for meaningful, learned experience rather than success as an outcome. Projects may be outside the Core Service Area Values, the Library strategic plan, and priority funding.

WHO CAN APPLY: Any library staff member is eligible to submit an application. We encourage applicants to consider how their project will impact their peer staff members and seek collaboration with those people in developing the idea. Each staff member may receive one award in a 12 month period.

HOW MUCH MAY I ASK FOR? Realistic requests may range from \$500 to \$2,000, although you are welcome to make a request outside that range. This fiscal year the Foundation has budgeted \$12,500 for this program and funds will be awarded at the discretion of the Grant Committee.

Up to \$5,000 will be granted in Fall 2023 Sprinkles cycle. An additional \$1,250 will be available for grants focusing on equity, diversity, inclusion, and belonging (EDIB), the Sprinkles Belonging Grant. See the last question, below. The Foundation has committed to \$12,500 per fiscal year for Sprinkles Grant awards.

DESIRED OUTCOMES: Your project results may impact staff, patrons, or both. Help us understand how your project would improve your work or patron experience. We are not looking for the project to change the world, just to make a piece of our Library world better. You will promote your project internally to staff or externally to the public as appropriate.

Applications are due by Wednesday Sept 27, 2023 at 5pm. Late applications will not be considered this cycle, but may be resubmitted March 2024 grant cycle. Grant award notification will be Friday, September 29, 2023. All grant purchases must be made by December 15, 2023.

REQUIRED REPORTS: Reports on grant outcomes are due by March 15, 2024, 5pm. Please create a short video or PowerPoint describing your project. Please include comments of project evaluation; including how you measured success or failure? How many people were impacted and how? How well your idea worked? What would you do differently next time? Will it lead to a permanent program? We may request occasional additional reports if the project is active over years. Please no longer than two minutes or one page.

Please contact Kate with questions via email

SalemLibraryFoundation@gmail.com.

Visit our website for more info on the Foundation. www.splfoundation.org

Thank you for all you do to make Salem Public Library a vital community resource!

"Sprinkles" on the Cake Library Grant Committee

Application is sent via a google form link.

Name

Email

Job Title

Project Title

Brief description of the project or item and how it will help

Why do you consider this project/item to be important for our consideration?

How will the Library benefit from this request?

What area or division of the Library would your Sprinkles Grant impact?

Have you consulted all of the team members who will be affected by this Sprinkles Grant if awarded?

Cost of materials associated with the idea: (Include detailed budget, which may contain a line for unanticipated expenses or cost increase buffer.)

If your project has an Equity, Diversity, Inclusion, and Belonging element, please detail the EDIB portion of this project - who it will impact? and why it is important to you?